

MARIN LAFCO
 Adopted Budget FY 09-10
 Summary

REVENUE SUMMARY

	Budget 07-08	Budget 08-09	Projected 08-09	Estimated Balance	Proposed 09-10	% Chg
Application Fees 4640333	35,000	35,000	2,000	33,000	25,000	-28.6
Appropriated from Designated Reserve	32,006	19,400	19,400	0	10,295	-46.9
Contribution 5211835	335,098	335,098	335,098	0	301,589	-10.0
TOTALS	<u>402,104</u>	<u>389,498</u>	<u>356,498</u>	<u>33,000</u>	<u>336,884</u>	<u>-13.5</u>

EXPENDITURE SUMMARY

	Budget 07-08	Budget 08-09	Projected 08-09	Estimated Balance	Proposed 09-10	% Chg
Salaries/Related Items	281,854	259,548	231,869	27,679	228,334	-12.0
Administrative Costs	47,650	47,650	38,000	9,650	44,150	-7.3
Supplies, Services & Facilities	72,600	72,300	63,425	8,875	62,400	-13.7
Fixed Assets		10,000	10,000	0	2,000	-80.0
TOTALS	<u>402,104</u>	<u>389,498</u>	<u>343,294</u>	<u>46,204</u>	<u>336,884</u>	<u>-13.5</u>

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EO Full Time; Clerk 3/4 time

SALARIES AND RELATED ACCOUNTS:

	Budget 07-08	Budget 08- 09	Projected 08-09	Estimated Balance	Proposed 09-10	% Chg
Regular Staff Salaries 5110110	214,540	197,973	186,000	11,973	171,669 ¹	-13.3
Clerical Outsourcing 5110210	0	0	0	0	0	0.0
Retirement 5130510	34,991	32,289	24,000	8,289	27,999	-13.3
Workers' Comp 5140115	2,300	2,300	2,264	36	1,800	-21.7
Employee Benefits 5140125	26,094	23,296	16,686	6,610	23,830	2.3
Social Security 5140140	3,111	2,871	2,100	771	2,489	-13.3
Unemployment Benef Ins 5140145	819	819	819	0	546	-33.3
TOTALS	<u>281,855</u>	<u>259,548</u>	<u>231,869</u>	<u>27,679</u>	<u>228,334</u>	<u>-12.0</u>

¹ Includes 4% COLA for Clerk only

ADMINISTRATIVE COSTS

	Budget 07-08	Budget 08-09	Projected 08-09	Estimated Balance	Proposed 09-10	% Chg
Professional Services 5210120	20,000	20,000	17,000	3,000	20,000	0.0
Legal Expense 5210131	5,000	5,000	5,000	0	5,000	0.0
SAP Accounting Fee 5210230	6,000	6,000	6,000	0	0 ³	-100.0
Payroll Service Charges 5210230	2,000	2,000	2,000	0	8,000 ³	300.0
Conferences 5211325	6,500	6,500	2,200	4,300	3,500 ²	-46.2
Mileage & Routine Travel 5211440	2,000	2,000	1,200	800	1,500	-25.0
Commissioner Fees 5211533	6,150	6,150	4,600	1,550	6,150 ¹	0.0
TOTALS	<u>47,650</u>	<u>47,650</u>	<u>38,000</u>	<u>9,650</u>	<u>44,150</u>	<u>-7.3</u>

¹ Proposed for 8 Regular meetings with 2 Alternates attending 5 meetings

² Includes Annual Conf in Yosemite and Staff conf in Santa Rosa (2 attendees each conf)

³ Added SAP Accounting fee with Payroll service Charges

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SUPPLIES, SERVICES & FACILITIES:

	Budget 07-08	Budget 08-09	Projected 08-09	Estimated Balance	Proposed 09-10	% Chg
Graphic Design 5210129	2,200	2,200	1,123	1,077	1,800	-18.2
General Insurance 5210515	5,000	5,100	4,150	950	4,400	-13.7
Telephone Services 5210710	2,200	1,700	1,676	24	0 ⁵	-100.0
Communication Services 5210715	12,000	12,600	12,600	0	16,900 ⁵	34.1
Equipment Repair & Maint 5210935	3,500	3,500	2,100	1,400	3,500 ¹	0.0
Storage 5211215	450	450	400	50	450	0.0
Rent 5211270	22,500	24,000	22,500	1,500	14,000	-41.7
Membership & Dues 5211330	14,500	13,000	12,976	24	13,100 ⁴	0.8
Training 5211340	1,500	1,500	400	1,100	1,500	0.0
Reprographic Services 5211516	3,250	2,750	2,000	750	2,750 ²	0.0
Publications & Notices 5211520	1,500	1,500	1,500	0	1,500 ³	0.0
Office Supplies & Expenses 5220110	4,000	4,000	2,000	2,000	2,500	-37.5
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TOTALS	<u>72,600</u>	<u>72,300</u>	<u>63,425</u>	<u>8,875</u>	<u>62,400</u>	<u>-13.7</u>

¹ Includes: Copier agreement, Postage meter rental, computer (setup) work, norton antivirus updates & software

² Includes: Margaret Moster mapping fees, printer ink supplies

³ Includes subscriptions and PHNs

⁴ Includes MarinMap, CALAFCO and CSDA

⁵ Combined with budget line item Telephone Services to cover phone fees and data services
Including setup fees at new office & video streaming

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FIXED ASSETS:

	Budget 07-08	Budget 08-09	Projected 08-09	Estimated Balance	Proposed 09-10	% Chg
Equipment & Machines 5482050	0	10,000	10,000	0	0	100.0
Furniture & Fixtures 5482055	0	0	0	0	2,000	100.0
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TOTALS	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>2,000</u>	<u>100.0</u>

EO Full Time; Clerk 3/4 time full year

Salary Items (4% COLA)

1/13/2009

<u>Position</u>	<u>Rate</u>	<u>Pay Periods</u>	<u>Total Base Salary</u>	<u>Retirement</u>	<u>FICA</u>	<u>Medicare</u>	<u>Unempl</u>	<u>Benefits</u>	<u>Total Empl Cost</u>
			5110110/511 0313	5130536		5140140	5140145	5140125	
EO	4,479.20	26	116,459	18,994.50	0.00	1,688.66	273.00	15,029.92	152,445
Clerk	2,123.47	26	55,210	9,004.80	0.00	800.55	273.00	8,800.21	74,089
		Total	171,669	27,999	0.00	2,489	546	23,830	
							Total		226,534

Revisions from Budget Committee meeting
Increased CALAFCO dues \$100

Increased telephone/communication services \$600 (Although it might still be more. Waiting for MTA to be set up)

Increased Office supplies \$500

Decreased workers comp rate (\$500)

Decreased Unemployment (\$237)