

## MINUTES - MARIN LOCAL AGENCY FORMATION COMMISSION

On July 12, 2012, the regular meeting of the Marin Local Agency Formation Commission was held at the San Rafael Council Chambers, 1400 Fifth Avenue in San Rafael. Chair Blanchfield called the meeting to order at 7:04 p.m.

### ROLL CALL

Commissioners Present: Judy Arnold  
Einar Asbo  
Jeffrey Blanchfield  
Carla Condon  
Dennis J. Rodoni  
Kathrin Sears  
Herb Weiner

Alternate Commissioners

Present: Craig K. Murray

Commissioners Absent: Barbara Heller

Staff present: Peter Banning, Executive Officer  
Candice Bozzard, Clerk to the Commission

Public Comment - No comments from the public.

### ACTION OR POSSIBLE ACTION ITEMS

#### CONSENT CALENDAR ITEM(S)

1. Regular Meeting Minutes - May 14, 2012
2. Financial Reports - May and June 2012
3. Annexation of the Lands of Valley Memorial Park to the Novato Sanitary District (File #1309)

M/S Asbo - Arnold to approve the Consent Calendar.

Commissioner Murray asked about requiring use of recycled water use at Valley Memorial Park. The Executive Officer responded that LAFCO had no authority to require the use of wastewater recycling as a condition of annexation.

Chair Blanchfield abstained from the Minutes.

Approved.

#### **BUSINESS ITEM(S)**

##### **4. Strategic Planning Review:**

The Executive Officer reported that the workshop held on May 14, 2012 was very productive but that there had not been sufficient time for review of Strategic Goals and Objectives. Staff reviewed the options outlined in the staff report for the Commission to consider as possible amendments.

Commissioner Asbo stated that the role LAFCO will play as a local government agency needed to be discussed and defined in greater detail.

Commissioner Condon felt the workshop was extremely beneficial and recommended that Bill Chiat facilitate the Strategic Planning Workshop next year.

Commissioner Rodoni suggested that the Commission review and discuss one goal and its related objectives at each of several upcoming LAFCO meetings.

It was with the consensus of the Commission to place Goal #1 on the next meeting agenda for discussion.

##### **5. Response to Grand Jury:**

The Executive Officer reported that the Civil Grand Jury released a report entitled "Pre-Schoolers Learn to Share - Can Local Governments?" The report discussed the complexities of consolidating the numerous government agencies throughout Marin County.

Staff reported on the Findings and Recommendations made by the Civil Grand Jury and proposed a response as outlined in the staff report. In answer to the Grand Jury's concern about a centralized list of Joint Powers Agreement agencies in Marin, the Executive Officer offered to have staff identify these agencies as part of the Directory of Local Governments on the Marin LAFCO website.

Commissioner Arnold added that the JPA's have an oversight committee and would provide LAFCO with the roster of these agencies.

It was the consensus of the Commission for staff to inquire with the city managers regarding the shared services and directory expansion on the LAFCO website.

Chair Blanchfield directed staff to reply to the Civil Grand Jury's request for response to remain consistent with Marin LAFCO's Policies, Procedures and Guideline.

Chair Blanchfield opened the discussion for public testimony.

- Mr. Tom Roberts, District Manager for Alto and Homestead Valley Sanitary Districts - Mr. Roberts read over his districts' response to the Grand Jury's report. (Copies of the letter were handed to the Commissioners). He added that his districts strongly urged LAFCO to conduct an opinion survey of the residents of the Alto, Almonte, Homestead Valley and Richardson Bay Sanitary Districts on consolidation of these districts and stated his districts' willingness to provide assistance in conducting the poll.

#### 6. **LAFCO Website Review:**

The Executive Officer introduced Marin LAFCO's website designers, Mr. Kames Cox-Geraghty and Mr. Jim Geraghty of Kames and Associates. Kames Cox-Geraghty demonstrated the preliminary version of the newly re-designed website and highlighted some of its new features.

Chair Blanchfield asked the Commissioners for any comments or suggestions. Commissioner Condon suggested more use of attractive photographs and other eye-catching images. Chair Blanchfield commented that the new colors were soothing however the dialog box on the home page was a little too bright. Commissioner Murray inquired about the audio recordings of the meeting being searchable.

Mr. Cox-Geraghty thanked the Commissioners for their feedback.

### **COMMISSIONER REPORTS**

There were no Commissioner reports.

#### 8. **EXECUTIVE OFFICERS REPORT**

The Executive Officer added to his written report that staff was notified by the County of Marin of an error in the calculation of the retirement contribution rate used for the Executive Officer during fiscal year 2011-12. The disparity will require supplemental payment of \$21,366 which will place the retirement budget item over by 16% for FY 2011-12. The County also informed staff that there will be new retirement rates for FY 2012-13. In applying the new retirement rates for both the Executive Officer and Clerk to the Commission, the amount will reduce the reserve fund balance by an additional \$27,000 by the end of the FY 2012-13.

**ADJOURNMENT**

M/S Asbo - Condon to adjourn the meeting.

Approved unanimously.

The meeting was adjourned at 8:20 p.m. The next regular LAFCO meeting was scheduled for Thursday, September 13, 2012.

Respectfully submitted,

---

PETER V. BANNING, Executive Officer

ATTEST:

---

JEFFRY BLANCHFIELD, Chair