

NOTICE OF MEETING AND AGENDA

Marin Local Agency Formation Commission
February 1, 2008
8:30 a.m., Friday
Muir Woods Conference Room
165 N. Redwood Drive, San Rafael

8:30 A.M. - CALL TO ORDER

ROLL CALL

1. **Public Comment:** *This portion of the meeting is reserved for persons desiring to address the Commission on any matter not listed on this agenda. All statements that require a response will be referred to staff for reply in writing or will be placed on the Commission's agenda for consideration at a later meeting. Speakers are limited to three minutes.*

ACTION OR POSSIBLE ACTION ITEMS

CONSENT CALENDAR ITEM(S)

2. Regular Meeting Minutes - December 13, 2007
3. Financial Report - December 2007
4. Reorganization of the Lands of Thompson & Brooks Including Detachment from Sanitary District #5 and Annexation to the Richardson Bay Sanitary District (File #1291): Annexation of 1.07 acres located on Hacienda Drive in Tiburon.
[View Report](#)

COMMISSIONERS' REPORTS

EXECUTIVE OFFICER'S REPORT

BUSINESS ITEM(S)

Pursuant to GC Section 84308, if you wish to participate in the above proceedings, you or your agent are prohibited from making a campaign contribution of \$250 or more to any Commissioner or Alternate. This prohibition begins on the date you begin to actively support or oppose an application before LAFCO and continues until 3 months after a final decision is rendered by LAFCO. If you or your agent have made a contribution of \$250 or more to any Commissioner or Alternate during the 12 months preceding the decision, in the proceeding that Commissioner or Alternate must disqualify himself or herself from the decision. However, disqualification is not required if the Commissioner or Alternate returns that campaign contribution within 30 days of learning both about the contribution and the fact that you are a participant in the proceedings.

STRATEGIC PLANNING WORKSHOP

5. Progress Report and Updates:

- Progress Report for Year 2007 (Executive Officer)
- Other updates

6. Brainstorm - Key Areas of Focus of Marin LAFCO's Work for 2008

- What special studies remain due for updating? Given that most core LAFCO work (MSR/SOI updates, proposal processing) is well in hand, should we plan for a ramp down in staff time? What are the inherent benefits and opportunity costs?
- In the view of the Commissioners, how broadly should Marin LAFCO's scope be framed for Year 2008? How creatively should we interpret the agency's mandate?
- Would a stronger or more prominent role in CALAFCO be advantageous? What are the options for taking on a greater role?
- What staffing and technology will be needed for records retention, knowledge management, data security and communications?
- Budget requirements
- Review of adopted Policies, Procedures and Guidelines

7. Review and Update Three Year Goals

- Review goals
 - *Goal 1: Carry Out AB 2838 Mandates and bring Marin LAFCO into compliance with all other applicable laws and regulations*
 - *Goal 2: Align the work plan and budget process with the strategic plan*
 - *Goal 3: Increase public understanding of LAFCO mandates and functions*
 - *Goal 4: Exchange information and partner with other LAFCOs and other peer organizations to improve efficiency in LAFCO's work.*
 - *Goal 5: Address other major municipal services and planning issues that affect LAFCO's Mandate.*
- For each goal, discuss primary objectives for 2008
- Determine actions to be taken by LAFCO staff and Commissioners to realize these goals/objectives (including timing and resource considerations)
- Consider goal revisions

8. Review Committee Memberships

9. Summary of the Retreat, Next Steps, and Closing Remarks

CLOSED SESSION

10. Performance Review for Executive Officer: The Commission will conduct its annual review of the Executive Officer's performance.

ADJOURNMENT

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