

## NOTICE OF MEETING AND AGENDA

Marin Local Agency Formation Commission  
December 11, 2003  
7:00 p.m., Thursday  
San Rafael Council Chambers  
1400 Fifth Avenue, San Rafael

### 7:00 P.M. - CALL TO ORDER

#### ROLL CALL

1. **Public Comment:** *This portion of the meeting is reserved for persons desiring to address the Commission on any matter not listed on this agenda. All statements that require a response will be referred to staff for reply in writing or will be placed on the Commission's agenda for consideration at a later meeting. Speakers are limited to three minutes.*

#### NOTICE OF APPLICATION (Information Only)

2. New application(s) have been received for the following proposals:  
Annexation of the Lands of Urban to San Rafael Sanitation District (File #1251)

#### CONSENT CALENDAR ITEM(S)

3. **\*Regular Meeting Minutes, November 13, 2003**
4. **\*Financial Report - November 2003**

#### BUSINESS ITEM(S)

5. **Demonstration of Website Mapping Capabilities:** LAFCO and Marin County Community Development Agency staff will demonstrate website enhancements allowing public access to maps of city and special district jurisdictions for any area in Marin County.
6. **\*Revised Request for Proposals and Funding Request for the Southern Marin Sewer Service Alternatives Study:** The Commission will review the revised draft Request for Proposals incorporating comments from southern Marin sewer agencies and funding options. [View Report/Draft RFP](#)
7. **\*Merit Salary Increase:** The Commission will consider a merit increase for the Commission's Clerical Assistant based on the successful completion of a six-month probationary period.

8. **\*Recognition of Service:** The Commission will recognize the contributions of Commissioner Judy Chapman whose service ends effective December 9, 2003.

## **COMMISSIONERS' REPORTS**

### **EXECUTIVE OFFICER'S REPORT**

9. **Progress Reports:** The Executive Officer will report on the progress of ongoing projects.  
[View Strategic Plan 2003 Monitoring Charts](#)

## **ADJOURNMENT**

### **\*Action Item and Possible Action Item**

Pursuant to GC Section 84308, if you wish to participate in the above proceedings, you or your agent are prohibited from making a campaign contribution of \$250 or more to any Commissioner or Alternate. This prohibition begins on the date you begin to actively support or oppose an application before LAFCO and continues until 3 months after a final decision is rendered by LAFCO. If you or your agent have made a contribution of \$250 or more to any Commissioner or Alternate during the 12 months preceding the decision, in the proceeding that Commissioner or Alternate must disqualify himself or herself from the decision. However, disqualification is not required if the Commissioner or Alternate returns that campaign contribution within 30 days of learning both about the contribution and the fact that you are a participant in the proceedings.