

MINUTES - MARIN LOCAL AGENCY FORMATION COMMISSION

On May 8, 2008, the regular meeting of the Marin Local Agency Formation Commission was held at the San Rafael Council Chambers, 1400 Fifth Avenue in San Rafael. Chair Blanchfield called the meeting to order at 7:09 p.m.

ROLL CALL

Commissioners Present: Susan Adams
Einar Asbo
Jeffry Blanchfield
Barbara Heller (7:11pm)
Dennis J. Rodoni
Jeff Slavitz

Commissioners Absent: Charles McGlashan

Alternate Commissioners
Present: Fred Hannahs

Staff present: Peter Banning, Executive Officer
Candice Bozzard, Clerk to the Commission
Evelyn Ellis, Assistant Planner

1. **Public Comment** - None.

NOTICE OF APPLICATION (Information Only)

2. New application(s) have been received for the following proposals:
 - Reorganization of the Lands of Clements & Banfield Including Detachment from Ross Valley Sanitary District and Annexation to San Rafael Sanitation District (File #1294)

CONSENT CALENDAR ITEM(S)

3. **Regular Meeting Minutes - March 13, 2008**
4. **Financial Report - March and April 2008**
5. **Annexation of the Lands of Las Gallinas Valley Sanitary District Area 2 to Las Gallinas Valley Sanitary District (File #1292):** Annexation of 66.18 acres located adjacent to San Pablo Bay, south of Hamilton airfield and east of St. Vincent's pasture property.

6. **Annexation of the Lands of Hamilton Main Gate Area to Novato Sanitary District (File 1293):** Request for continuation of the annexation of 24.53 acres located on North Hamilton Parkway, north of its intersection with State Access Road.

Commissioner Adams requested clarification regarding the property tax issue for annexing the territory to Las Gallinas Valley Sanitary District. Staff responded that if the district owns territory outside their boundary they are required to pay property taxes.

Commissioner Heller clarified an expenditure on the financial report.

M/S Asbo - Heller to approve the consent calendar including continuation of agenda item 6, Annexation of the Lands of Hamilton Main Gate Area to Novato Sanitary District (File #1293).

Approved unanimously.

BUSINESS ITEM(S)

7. **Selection of Chairperson:**

M/S Asbo - Rodoni to reappoint Jeff Blanchfield as Chair of the Commission.

Approved unanimously.

M/S Blanchfield - Rodoni to reappoint Barbara Heller as Vice-Chair for the Commission.

Approved unanimously.

8. **Tomales Environmental Review:**

The Executive Officer reported that the service review and Sphere of Influence update for the Tomales area was nearly completed. The Commission would need to consider the alternative of expanding the sphere of influence of the Tomales Village Community Services District to include additional developable territory. Staff reported that this alternative would require an environmental review under CEQA. The Executive Officer noted that he had been in contact with Scott Davidson, a consultant who conducted the study on extension of sewer lines in the Paradise Drive area. Mr. Davidson has submitted a proposal for the initial study in the amount of \$16,270. Staff recommended that the Commission authorize the Executive Officer to enter into a

contract with Scott Davidson to perform the initial study. Staff reported that funds are available within the current budget as well as in the proposed budget for FY 2008-09.

Commissioner Rodoni requested that there be plenty of opportunity for the residents of Tomales to comment on the study.

Chair Blanchfield invited public testimony.

- Karl Drexel, Tomales Village Community Services District – Mr. Drexel stated that he agreed with staff's recommendations and was there only to answer any questions the Commission may have.

The Commission did not have any questions for Mr. Drexel at this time.

M/S Adams – Heller to approve authorization for the Executive Officer to enter into a contract for consulting services for an environmental review for the Tomales area.

Approved unanimously.

9. **Office Lease Renewal:**

M/S Adams – Slavitz to approve an extension of the office lease agreement with Rafael North Properties.

Approved unanimously.

CONTINUED PUBLIC HEARING(S)

10. **Stinson Beach Area Service Review and Sphere of Influence Update:**

Staff reported that the public hearing for this item had been continued from the March meeting and that no additional comments had been received. The Executive Officer noted, that as requested by the Commission, he spoke with the Stinson Beach County Water District Manager, Mr. Ed Schmidt regarding the Golden Gate National Recreation Area (GGNRA) territory in the District's sphere of influence. Mr. Schmidt stated that the District had waterline customer connections and other facilities that ran through the GGNRA property.

Chair Blanchfield then opened the hearing for public testimony. No public comment was received.

M/S Adams – Slavitz to close the public hearing.

Approved unanimously.

M/S Adams - Rodoni to approve Resolution 08-05, Adoption of Determinations for the Stinson Beach Area Service Review including Exhibit A; Resolution 08-06, Re-Affirming the Sphere of Influence of the Stinson Beach County Water District; Resolution 08-07, Re-Affirming the Sphere of Influence of the Stinson Beach Fire Protection District; Resolution 08-08, Re-Affirming the Sphere of Influence of County Service Area #33.

Approved unanimously.

11. **FY 2008-2009 Budget and Work Plan:**

Staff stated that since the March meeting there had been some minor revisions made to the preliminary draft budget. These changes would result in an increase in the year-end fund balance and require appropriating \$19,400 from reserves to retain the contributions of the County, cities and special districts at levels the same as the previous fiscal year.

Chairman Blanchfield called for any public testimony. No public comment was received.

M/S Adams - Slavitz to close the public hearing.

Approved unanimously.

M/S Adams - Heller to approve the revised draft budget for FY 2008-2009.

Approved unanimously.

COMMISSIONER REPORTS

Commissioner Heller reported that she went over the proposed LAFCO budget with the Marin County Council of Mayors and Council Members at a recent meeting.

Commissioner Adams reported that she received information that Marinwood Community Services District was interested in expanding some of their services. Commissioner Adams also mentioned that she spoke with members of the Marin Organizing Committee.

EXECUTIVE OFFICER'S REPORT

12. Progress Reports:

The Executive Officer added to his written report that he informed the district manager for Marinwood Community Services District regarding the need to apply to LAFCO for activation of latent powers after seeking approval from the Board of Supervisors. The Executive Officer also added to his report that on April 28th he spoke with the district manager of Almonte Sanitary District about the reorganization or consolidation of the District.

ADJOURNMENT

M/S Adams - Slavitz to adjourn.

Approved unanimously.

The meeting was adjourned at 7:52 p.m. The next regular LAFCO meeting was scheduled for Thursday, July 10, 2008.

Respectfully submitted,

PETER V. BANNING, Executive Officer

ATTEST:

JEFFRY BLANCHFIELD, Chair