

MINUTES - MARIN LOCAL AGENCY FORMATION COMMISSION

On June 14, 2007, the regular meeting of the Marin Local Agency Formation Commission was held at the San Rafael Council Chambers, 1400 Fifth Avenue in San Rafael. Chair Blanchfield called the meeting to order at 7:07 p.m.

ROLL CALL

Commissioners Present: Susan Adams
Einar Asbo
Jeffry Blanchfield
Barbara Heller
Dennis J. Rodoni
Jeff Slavitz

Commissioners Absent: Charles McGlashan

Alternate Commissioners
Present: Christopher Burdick

Staff present: Peter Banning, Executive Officer
Candice Bozzard, Clerk to the Commission
Evelyn Ellis, Assistant Planner

1. **Public Comment** - None

ACTION OR POSSIBLE ACTION ITEMS

CONSENT CALENDAR ITEM(S)

2. **Regular Meeting Minutes - May 10, 2007**
3. **Financial Report - May 2007**
4. **Annexation of the Lands of Tawfik and Lamb to Novato Sanitary District (File #1285):** Annexation of 1.02 acres to Novato Sanitary District.

M/S Adams - Slavitz to approve the consent calendar.

Approved unanimously.

CONTINUED PUBLIC HEARING(S)**5. Reorganization of Tam Junction Area Including Annexation to Tamalpais Community Services District and Detachment from Almonte Sanitary District (File #1280):**

Staff reported that the Tamalpais Community Services District had submitted a written request to withdraw its application for reorganization of the Tam Junction area.

M/S McGlashan – Slavitz to close the public hearing and to approve staff's recommendation to discontinue processing of the proposed reorganization.

Approved unanimously.

6. Inverness Public Utility District Service Review & Sphere of Influence Update:

Staff summarized that the Commission opened the public hearing for the Inverness Area Municipal Service Review and Sphere of Influence Update at May's meeting and since that time, the only comment received was a letter from the Manager of the Inverness Public Utility District (IPUD) calling staff's attention to minor corrections in the report.

Staff recommended that the Commission hear additional public testimony, close the public hearing and approve the resolutions needed to make municipal service review determinations and reaffirm the sphere of influence of the Inverness Public Utility District.

Commissioner Heller expressed concern for the difficulty of providing fire protection service in rural areas in general and the Inverness area in particular.

- ◆ Kaaren Gann, District Manager, Inverness Public Utility District – Ms. Gann addressed the fire protection service issue by stating that the District's water service employees are cross-trained as firemen and are available for emergency calls in addition to the District's volunteer firefighters. The District also has a mutual aid agreement with Marin County Fire based in Point Reyes Station.

M/S Rodoni – Adams to close the public hearing and approve staff's recommendation to approve Resolution 07-21, Adoption of Determinations for the Inverness Area Municipal Service Review and Resolution 07-22, re-affirming the sphere of influence of the Inverness Public Utility District.

Approved unanimously.

BUSINESS ITEM(S)**7. Recognition of Service:**

M/S Adams - Asbo to approve the Resolution of Commendation for Commissioner George Quesada for excellent service to the Commission from May 1998 to May 2007.

Approved unanimously.

The framed Recognition of Service resolution will be presented to George Quesada at the Commission's next meeting.

8. Merit Salary Increase:

M/S Adams - Heller to approve the merit increase for the Commission's Assistant Planner as recommended by the Executive Officer.

Approved unanimously.

9. Equity Salary Adjustment:

Chair Blanchfield reported the County Department of Human Resources conducted a salary review for the Executive Officer as requested by the Commission's Policy and Administrative Services Committee.

After some discussion regarding the benefit package the Executive Officer receives, Commissioners agreed that the Policy Committee would review the Executive Officer's employment agreement to clarify and update the language of the agreement prior to its execution by the Chair and the Executive Officer.

M/S Adams - Asbo to approve a 5.55 % equity salary increase plus a cost of living increase comparable to the County of Marin's top management for the Executive Officer, amend the language of the agreement to reflect the equity adjustment only and authorize the Chairperson to execute the agreement. Cost of living adjustments to the Executive Officer's salary will be added when the County Board of Supervisors acts on such increases for County employees in July.

Approved unanimously.

10. Revised Agreement for Marinmap JEPA:

M/S Adams - Slavitz to approve Resolution 07-06, Authorizing Execution of Joint Exercise of Powers Agreement II Relating to the MarinMap Project shifting

administrative oversight of MarinMap from the Marin Telecommunications Agency to the Marin General Services Agency.

Approved unanimously.

11. **Response to Civil Grand Jury Report:**

Staff reported that the Commission was required to respond to the report of the Civil Grand Jury, entitled *The Disability Retirement Process: Perception and Reality*, May 11, 2007.

M/S Adams - Slavitz to approve staff recommendation on the response to the Civil Grand Jury.

Approved unanimously.

12. **Special District Risk Management Authority (SDRMA) Joint Powers Agreement:**

Staff recommended that the Commission adopt a resolution amending the Fifth Amended Joint Powers Agreement eliminating the requirement for SDRMA to pay an annual administrative fee to the California Special Districts Association (CSDA).

M/S Adams - Asbo to approve Resolution 07-23, Resolution of the Governing Body of the Local Agency Formation Commission Approving the Form of and Authorizing the Execution and Delivery of a Sixth Amended Joint Powers Agreement.

Approved unanimously.

COMMISSIONERS' REPORTS

Commissioner Asbo recommended that the Commission read the analysis prepared by Police Officers Standards and Training of consolidation of Fairfax and San Anselmo police departments that was included in the Ross Valley Service Review and Sphere of Influence Update report.

Commissioner Adams questioned staff how the legislature proposed funding for state-mandated costs mentioned in the analysis of AB1262 (AB1262 eliminates the "sunset" on provisions of the Cortese-Knox-Hertzberg Act that require cities and counties to confer on land use regulation matters in areas where changes to a city sphere of influence are proposed and clarifies other requirements). The Executive Officer responded that staff would review the bill and report back to the Commission.

Commissioner Adams stated that she had attended a meeting of the Regional Planning Committee for ABAG and reported that a task force was being created to focus on the aftermath of natural disasters.

EXECUTIVE OFFICER'S REPORT

11. **Progress Reports:**

The Executive Officer added comments to his written report on a Marin Independent Journal article on fire consolidation in Ross Valley. He discussed the formula for handling the property tax transfers when fire protection responsibilities of cities are transferred to special districts.

ADJOURNMENT

M/S Adams - Slavitz to adjourn.

Approved unanimously.

The meeting was adjourned at 8:05 p.m. The next regular LAFCO meeting was scheduled for Thursday, July 12, 2007.

Respectfully submitted,

PETER V. BANNING, Executive Officer

ATTEST:

JEFFRY BLANCHFIELD, Chair