

MINUTES - MARIN LOCAL AGENCY FORMATION COMMISSION

On August 11, 2005, the regular meeting of the Marin Local Agency Formation Commission was held at the San Rafael Council Chambers, 1400 Fifth Avenue, San Rafael. Chairperson Blanchfield called the meeting to order at 7:04 p.m.

ROLL CALL

Commissioners Present: Susan Adams
Einar Asbo
Jeffry Blanchfield
Barbara Heller
Dennis J. Rodoni
Jeff Slavitz

Absent: Charles McGlashan

Staff present: Peter Banning, Executive Officer
Candice Bozzard, Clerk to the Commission
Evelyn Buchwitz, Assistant Planner

1. Public Comment - None

NOTICE OF APPLICATION (Information Only)

2. New application(s) have been received for the following proposals:
Annexation of the Lands of Minamora to City of Mill Valley
(File #1268)

CONSENT CALENDAR ITEM(S)

3. Regular Meeting Minutes, May 12, 2005
4. Financial Reports - May, June and July 2005
5. Annexation of the Lands of Burns to San Rafael Sanitation District (File 1230):

M/S Adams - Slavitz to approve the consent calendar.

Approved unanimously.

AGENDA ITEM(S)**6. CALAFCO Presentation**

The Executive Officer introduced Mr. Bill Chiat, Executive Director for the California Association of LAFCO's (CALAFCO). Mr. Chiat presented to the Commission an overview of the priorities that he has established for CALAFCO during his term. Mr. Chiat also discussed on going legislative issues CALAFCO has been involved with, as well as his review of the role of the special district throughout California.

Chairperson Blanchfield asked the Commissioners if they had any questions for Mr. Chiat. Commissioner Adams commented about a presentation at an Association of Bay Area Government (ABAG) meeting regarding streamlining CEQA being the only way the local community has a voice on development in their neighborhoods. Commissioner Adams noted that an area of concern for both ABAG and CSAC was the focus on smart growth and expressed hope that CALAFCO would help enforce legislation that will concentrate on the balance of natural resources and the need for housing.

Mr. Chiat responded that Commissioner Adams had some great comments and will carry them back to the Board of Directors for CALAFCO.

BUSINESS ITEM(S)**7. CALAFCO Voting Delegate**

Commissioner Adams nominated Chairperson Blanchfield as the voting delegate to cast votes for the Executive Board on behalf of Marin LAFCO at the CALAFCO Annual Conference.

M/S Adams - Heller to approve Chairperson Blanchfield as Voting Delegate.

Approved unanimously.

Commissioner Rodoni then nominated Commissioner Heller as Alternate Voting Delegate.

M/S Rodoni - Adams to approve Commissioner Heller as Alternate Delegate.

Approved unanimously.

8. **Special District Risk Management Authority (SDRMA) Board of Directors Election**

Commissioner Adams recommended Wooley, Miller, Sedano, Aranda, Hall, Gano and Dyer as the seven candidates for election to the SDRMA Board of Directors.

M/S Adams - Rodoni to approve Resolution 05-05 and to vote for the recommended seven candidates.

Approved unanimously.

9. **Merit Increase**

The Executive Officer stated the Commission's Assistant Planner, Evelyn Buchwitz, had successfully completed her six-month probationary period and had proven to be a significant asset to the Commission. Staff recommended a merit increase from a comparable County classification of Assistant Planner, Step 1 to Assistant Planner, Step 2.

M/S Adams - Blanchfield to approve the merit increase as recommended.

Approved unanimously.

10. **Cost of Living Adjustment to Staff Salaries**

The Executive Officer reported that County of Marin staff had received a 2% cost of living increase and it has been the Commission's policy to award compensation LAFCO staff consistent with the County.

M/S Adams - Slavitz to approve the 2% cost of living increase for LAFCO Staff.

Approved unanimously.

11. **Rescheduling of LAFCO's September Meeting**

Since the date of next LAFCO meeting conflicted with the CALAFCO Annual Conference, the Commission rescheduled the September 8, 2005 meeting to Tuesday September 13, 2005 at 7:00pm. The meeting will also be a public hearing for the release of the Southern Marin Sewer Service Alternative Study and will take place at the Mill Valley City Council Chambers.

COMMISSIONERS' REPORTS

Commissioner Adams attended the National Association of the Counties in July. The Association passed a resolution for reduction of greenhouse gasses. Also discussed at the meeting were the struggles with healthcare reform. Commissioner Adams suggested the utilization of Marin Channel 26 as a way to get information about Marin LAFCO out to the public.

Commissioner Heller reported that the City of San Rafael would have Measure S, which is a ½ cent transaction and use tax, on the ballot in November.

EXECUTIVE OFFICER'S REPORT

12. Progress Reports

The Executive Officer added the following to his written report:

- Staff reported the anticipation of an upcoming annexation for the Tomales Village Community Services District as well as two annexations to the City of Mill Valley.

CLOSED SESSION

13. Performance Review for Executive Officer:

The Commission entered into closed session at 8:07 p.m. and reopened at 9:10 p.m.

The Commission reviewed the performance of the Executive Officer and discussed their evaluation of staff performance. The Commission took no formal action in the course of the performance review.

ADJOURNMENT

M/S Adams - Asbo to adjourn.

Approved unanimously.

The meeting was adjourned at 9:11 p.m. The next regular LAFCO meeting was scheduled for Tuesday, September 13, 2005 at 7:00pm at the Mill Valley Council Chambers.

Respectfully submitted,

PETER V. BANNING, Executive Officer

ATTEST:

JEFFRY BLANCHFIELD, Chairperson