

MINUTES - MARIN LOCAL AGENCY FORMATION COMMISSION

On August 10, 2006, the regular meeting of the Marin Local Agency Formation Commission was held at the San Rafael Council Chambers, 1400 Fifth Avenue in San Rafael. Chair Blanchfield called the meeting to order at 7:05 p.m.

ROLL CALL

Commissioners Present: Einar Asbo
Jeffry Blanchfield
Barbara Heller
Steve Kinsey
Charles McGlashan
Dennis J. Rodoni
Jeff Slavitz

Alternate Commissioners
Present: Christopher Burdick

Commissioners Absent: Susan Adams

Staff present: Peter Banning, Executive Officer
Candice Bozzard, Clerk to the Commission
Evelyn Ellis, Assistant Planner

1. **Public Comment** - None

NOTICE OF APPLICATION

2. New applications were received for the following proposals:
 - Reorganization of the Lands of Glasser including detachment from the City of San Rafael and annexation to the Town of Ross (File #1277)

CONSENT CALENDAR ITEM(S)

3. **Regular Meeting Minutes - June 8, 2006**
4. **Financial Report - June and July 2006**
5. **Annexation of the Lands of Kent & Pelz to the San Rafael Sanitation District (File #1276):**

M/S Heller - Slavitz to approve the Consent Calendar.

Commissioners Kinsey, McGlashan and Blanchfield abstained from approval of the Minutes.

Motion passed.

BUSINESS ITEM(S)

6. Review of Strategic Plan Objective:

The Executive Officer reported that at the February 2006 Strategic Planning Workshop, one of the objectives was to organize a half day conference on Marin County inter-governmental services and planning for public agency staff, elected officials, press and general public. The Executive Officer requested clarification for meeting goals for the agenda of workshop. The Executive Officer noted that he attended a Planning Directors Association meeting and the need for a County wide planning committee was evident. The planning directors discussed that housing and land use data was inconsistent between various reporting agencies. The Executive Officer spoke with Terry Watt, the County consultant for the EIR and County Wide General Plan, who stated that the County was planning to hire additional temporary staff to work through the data issues with each of the cities.

Commissioner Asbo commented that the special districts should not be left out of the planning process.

Commissioner McGlashan noted that the Transportation Authority of Marin agreed that a need for a County wide planning committee was needed despite their inability to support it.

Commissioner Heller inquired about the impact on the LAFCO budget to host the half-day conference. The Executive Officer responded that the only significant costs would be from the use of a facilitator to run the meeting. Chair Blanchfield asked if staff would have the time needed to organize the meeting. The Executive Officer responded that staff would involve other agencies to assist wherever possible, but that organizing the workshop would be within staff capabilities.

Commissioner McGlashan commented that offering a lesson on the functions of the different local governments might be useful. Commissioner McGlashan then suggested that starting the workshop with that subject might lead to conversation on the different roles of the various agencies and how to coordinate the information they have.

Commissioner Slavitz asked if the goal was still to have the agencies discuss the County Wide Plan. Staff responded that the primary focus should be around planning issues in general.

Commissioner Rodoni suggested that staff get a committee together to find out where the "problems" are and then figure out the next step.

Commissioner Heller questioned who the audience would be for this type of workshop.

Commissioner McGlashan proposed staff meet with Alex Hinds and Linda Jackson to get their input on the "gaps" between the agencies and then report back to the Commission at the next meeting. Chair Blanchfield agreed with the suggestion and directed staff to discuss the idea with Mr. Hinds and Ms. Jackson and/or others, and then report to the Commission at the next LAFCO meeting.

7. **CALAFCO Voting Delegates**

The Executive Officer reported that as outlined in the CALAFCO by laws, the Commission was required to appoint a voting delegate for casting the Commissioners ballot at the upcoming annual conference. The delegate appointed could be either Commissioner or staff.

M/S Asbo – McGlashan to appoint Commissioner Blanchfield as voting delegate.

Approved unanimously.

M/S Rodoni – Slavitz to appoint Commissioner Condon as alternate voting delegate.

Approved unanimously.

8. **Cost of Living Adjustment to Staff Salaries:**

M/S Asbo – McGlashan to approve the recommended adjustments equal to cost-of-living adjustments for comparable County staff positions as called for in the commission's adopted Policies, Procedures and Guidelines.

Approved unanimously.

COMMISSIONER'S REPORT

Commissioner Asbo reported that at least two of the sanitary agencies in southern Marin had submitted their Sewer Service Management Plan on schedule and thereby exceeded the scope of the recommendations in the commission's Sewer Service Alternatives Study.

Commissioner McGlashan reported that he met with the Transportation Authority of Marin, Almonte District Improvement Club, legal staff and other representatives to discuss an analysis of how to create a County Service Area to raise money for improvements on stairs and paths for recreational and fire safety purposes in the Tam Valley area.

EXECUTIVE OFFICER'S REPORT

9. Progress Report:

The Executive Officer added to his written report:

- The Kentfield Fire Protection District, Town of Ross, City of Larkspur had begun circulating a request for proposals for fire consultants to look into consolidation alternatives.
- Staff was continuing to work with the community of Marshall on the formation of a county service area for creation of a community septic system. There was still some question on whether to form a county service area through the County of Marin or creating a community services district. Staff recommended the formation of a county service area to avoid creating a single service special district in a very small community.
- Staff requested that the Commission consider the purchase of a slightly used color printer for approximately \$1000-\$1200.

Chair Blanchfield inquired if there would be a cost advantage to this purchase. Staff responded that the color printer would eliminate the need to outsource for color copies of maps.

Chair Blanchfield felt that the Commission was in consensus on purchasing the printer. The Executive Officer responded that he would explore the purchase of the color printer further and report back with a budget amendment at the next Commission meeting.

ADJOURNMENT

M/S Slavitz - Heller to adjourn.

Approved unanimously.

The meeting was adjourned at 7:55 p.m. The next regular LAFCO meeting was scheduled for Thursday, September 14, 2006 at 7:00pm at the San Rafael Council Chambers.

Respectfully submitted,

PETER V. BANNING, Executive Officer

ATTEST:

JEFFRY BLANCHFIELD, Chair