

MINUTES - MARIN LOCAL AGENCY FORMATION COMMISSION

On September 11, 2003, the regular meeting of the Marin Local Agency Formation Commission was held at the San Rafael Council Chambers, 1400 Fifth Avenue, San Rafael. Chairperson Blanchfield called the meeting to order at 7:09 p.m.

ROLL CALL

Commissioners Present: Susan Adams
Jeffrey Blanchfield
Judy Chapman
Pat Eklund
Barbara Heller
Dennis J. Rodoni

Absent: Annette Rose
Jeffrey Slavitz

Staff present: Peter Banning, Executive Officer
Dory Miller, Clerk to the Commission

1. **Public Comment** - None

NOTICE OF APPLICATION (Information Only)

2. New application(s) were received for the following proposals:
 - Annexation of the Lands of Patton to San Rafael Sanitation District (File #1248)
 - Annexation of the Lands of Rigler to Novato Sanitary District (File #1249)

CONSENT CALENDAR ITEM(S)

3. **Regular Meeting Minutes, July 10, 2003**
4. **Financial Reports - July and August 2003**
5. **Annexation of the Lands of Yamagata to Novato Sanitary District (File #1246)**
6. **Annexation of the Lands of Olive Ridge LLC to Novato Sanitary District (File #1245)**

Chairman Blanchfield stated he was pulling agenda item 6, "Annexation of the Lands of Olive Ridge LLC" from the consent calendar and placing it after agenda item 7.

Commissioners questioned expenditures on the financial reports relating to miscellaneous fees and office machine maintenance.

M/S Eklund - Heller to approve the consent calendar with exception of agenda item 6.

Approved unanimously.

BUSINESS ITEM(S)

7. Mapping Project

The Executive Officer demonstrated recent enhancements to the Marin LAFCO website and examples of possible future enhancements similar to websites developed for Marin County Parks and the City of Los Angeles. The Executive Officer had been in contact with County staff regarding the possibility of developing mapping capability for the Marin LAFCO website. Maps could be linked to the Directory of Local Government Agencies and provide layers of agency information related to a parcel or an area. County staff were developing cost estimates for the project for later consideration.

6. Annexation of the Lands of Olive Ridge LLC to Novato Sanitary District (File #1245)

Chairman Blanchfield stated he pulled this item to discuss compliance with the Army Corps of Engineers' Clean Water Act. He noted the City of Novato had required in the Environmental Impact Report that the applicant determine compliance with the Act which could lead to modifications of the tentative map. He stated LAFCO approval should be conditional to receipt of the final map.

- Jim Leland of 115 Emerson Avenue, Novato (Applicant): Mr. Leland stated the project was under construction and the tentative map had been approved for a year. The City of Novato required a 'final check' prior to recordation of a final map. The sanitary sewer system design was a requirement of the final check and

would need a "will serve" letter from the district. The sanitary district was requiring annexation into the service area before they would proceed with review of an improvement design. He stated he had a letter from the Army Corps of Engineers confirming their wetland delineation on portions of the property. The four acres being developed would not be part of the wetlands.

M/S Eklund - Heller to approve the resolution as presented with the staff report and recommendation.

AYES: Commissioners Adams, Chapman, Eklund and Heller

NOES: Commissioners Blanchfield and Rodoni

The motion passed (4/2).

8. Special Liability Insurance Program

The Executive Officer presented a staff report and recommendation that the Commission adopt a resolution to join a joint powers agency, the Special District Risk Management Authority (SDRMA), in order to participate in their property and liability insurance program. The Commission had been enrolled with the same liability insurance carrier as the County for many years and rates had increased significantly. The property and liability insurance offered by SDRMA was at a much lower rate with increased coverage.

Commissioner Heller requested that the joint power agreement be examined by the legal consultant before committing to the change.

Commissioner Eklund asked if the insurance would be assessed annually and could increase. The Executive Officer stated that it could as other insurances might also. The Commission Clerk, who researched the SDRMA program, added that SDRMA also had an incentive program which could result in as much as a 17% reduction in rates.

Commissioner Chapman stated her district was enrolled with SDRMA and found their coverage favorable.

M/S Adams - Eklund to approve the staff recommendation.

Approved unanimously.

9. **Cost of Living Adjustment to Staff Salaries**

The Executive Officer reported that County staff had received a 3% cost of living increase. Commission policy was to award compensation consistent with the County.

M/S Eklund – Heller to approve.

Approved unanimously.

COMMISSIONERS' REPORTS

Commissioner Eklund stated the League of California Cities had voted to place a ballot measure on November 2004 for an initiative that would require a statewide vote before the State Legislature could divert any local revenues. The initiative would be filed by end of September.

Commissioner Adams stated she had recently returned from a self-sponsored trip to the Netherlands and Denmark. She met with local provincial and national transit officials about their multi-modal transportation policies and would be making a presentation in the future that would be open to the public.

EXECUTIVE OFFICER'S REPORT

10. **Progress Reports**

The Executive Officer reported the following:

October Meeting – A study session would be convened at 6 p.m. before the October meeting would commence.

Southern Marin Sphere of Influence Update – There would be a meeting with the Muir Woods Park Community Association to discuss where the SOI should be for the City of Mill Valley.

CALAFCO Conference – The annual conference would begin on September 24th. Registration was allowed for separate days and several Commissioners had registered. Staff had become responsible for one of the conference's panel discussions and support staff would be assisting with registration.

City of San Rafael Sphere of Influence – A request had been received from the City of San Rafael for an amendment of the City's SOI. The October agenda would include a discussion of how to address the City's request.

ADJOURNMENT

M/S Adams - Eklund to adjourn.

Approved unanimously.

The meeting was adjourned at 8:09 p.m. The next regular LAFCO meeting was scheduled for Thursday, October 9, 2003.

Respectfully submitted,

PETER V. BANNING, Executive Officer

ATTEST:

JEFFRY BLANCHFIELD, Chairperson