

MINUTES - MARIN LOCAL AGENCY FORMATION COMMISSION

On October 12, 2006, the regular meeting of the Marin Local Agency Formation Commission was held at the San Rafael Council Chambers, 1400 Fifth Avenue in San Rafael. Chair Blanchfield called the meeting to order at 7:11 p.m.

ROLL CALL

Commissioners Present: Einar Asbo
Susan Adams
Jeffry Blanchfield
Barbara Heller
Dennis J. Rodoni
Jeff Slavitz

Alternate Commissioners
Present: Carla Condon

Commissioners Absent: Charles McGlashan

Staff present: Peter Banning, Executive Officer
Candice Bozzard, Clerk to the Commission
Evelyn Ellis, Assistant Planner

1. **Public Comment** - None

NOTICE OF APPLICATION

2. New applications were received for the following proposals:
- Annexation of the Lands of Mott to the North Marin Water District (File #1278)

CONSENT CALENDAR ITEM(S)

3. **Regular Meeting Minutes - August 10, 2006**
4. **Financial Report - August and September 2006**
5. **Reorganization of the Lands of Glasser Including Detachment from the City of San Rafael and Annexation to the Town of Ross (File #1277):**

Commissioner Adams requested to remove the Financial Report from the consent calendar for discussion.

M/S Heller - Slavitz to approve the Consent Calendar without the financial report.

Commissioner Adams abstained from the approval of Minutes.

Motion passed.

Commissioner Adams questioned the increased difference between August and September for workers compensation and insurance budget items. Staff responded that the increase was due to annual fees being paid.

M/S Adams-Slavitz to approve the August and September Financial Reports.

Approved unanimously.

BUSINESS ITEM(S)

6. Budget Amendment:

The Executive Officer reported that after discussion with the Commission at the August meeting, staff acquired a Lexmark color laser printer from Western Water Company. Staff recommended that the Commission provide for payment by transferring \$1,200 from budget item 5210120, Contract Services to budget item 5210935, Office Equipment.

M/S Adams - Heller to approve the recommended budget amendment.

Approved unanimously.

7. Nomination of Board Member for Community Media Center:

The Executive Officer reported that staff received a request from the Marin Telecommunications Agency for a nomination to the board of the new Community Media Center just prior to the preparation of agenda materials. Staff suggested that the Commission consider nominating a special district representative to the new community media center advisory board or direct staff to distribute to the special districts a solicitation for letters of interest for selection of a nominee at the next LAFCO meeting.

Commissioner Adams a representative on the Marin Telecommunications Agency, explained the franchise agreement, the establishment of an independent non-profit media center and the expectations for participation.

Commissioner Asbo commented that the decision to nominate a special district representative should be handled by the Special Districts Association.

Commissioner Heller suggested appointing one of the Commission's special district members as an interim candidate until other special district candidate(s) can be established. The Commission then discussed the option of placing the request for nominations on the agenda of the Special District Association's annual meeting in January. Commissioner Asbo noted that advanced materials would be key to establishing interested participants.

M/S Adams - Rodoni to nominate Commissioner Asbo as an interim board member for the new Community Media Center and to then take this forward to the Special District Association's annual meeting.

Approved unanimously.

Staff was directed to follow up with the Marin Telecommunications Agency in writing to advise the agency of the result of the LAFCO meeting.

8. **Review of Strategic Plan Objective:**

Staff reported that at the August meeting, the Commission directed staff to discuss with County Community Development Director Alex Hinds and San Rafael Principal Planner Linda Jackson the strategic plan objective of providing a possible venue for policy makers to discuss countywide planning issues. Staff reported that Mr. Hinds and Ms. Jackson agreed there was a need for inter-agency planning, however at this point it was not currently an issue or focus of interest that would draw participation of senior staff and elected officials to an organized event. As a result of that discussion, staff recommended that LAFCO re-evaluate this objective at the annual strategic planning workshop.

The Commissioners discussed having a workshop based on the housing issue and the new RHNA figures being imposed on the cities throughout Marin County. There was consensus that the RHNA issues could spur enough interest to reconsider the discussion.

Staff was directed to bring that objective to the Planning Directors meeting for their input and then report back to Commission at the next LAFCO meeting.

COMMISSIONER'S REPORT

Commissioner Adams reported that the Governor vetoed the Senator Sheila Kuehl Healthcare Bill, Senate Bill 840, however it will be introduced again.

Commissioner Adams also reported that the Governor signed into effect significant telecommunications legislation.

Commissioner Condon reported that she benefited from participating in the CALAFCO annual conference, despite that she was only able to attend the first day. Commissioner Condon noted she attended the LAFCO 101 workshop and the tour of redevelopment projects in San Diego.

Chair Blanchfield reported that he found the CALAFCO conference very educational, especially the discussion on California Delta levee system and how it affects the State.

EXECUTIVE OFFICER'S REPORT

9. Progress Report:

The Executive Officer added to his written report:

- The administrative draft on Ross Valley Spheres of Influence was almost complete. Staff had made brief presentations to staff members of Ross Valley cities and districts to describe the LAFCO process and focus.

CLOSED SESSION

10. Performance Review for Executive Officer:

The Commission entered into closed session at 8:25 p.m. and reopened at 9:20 p.m.

Chair Blanchfield noted for the record that the Commission took no action at this time regarding the performance review discussed with the Executive Officer.

ADJOURNMENT

M/S Slavitz - Heller to adjourn.

Approved unanimously.

The meeting was adjourned at 9:20 p.m. The next regular LAFCO meeting was scheduled for Thursday, November 9, 2006 at 7:00pm at the San Rafael Council Chambers.

Respectfully submitted,

PETER V. BANNING, Executive Officer

ATTEST:

JEFFRY BLANCHFIELD, Chair