

## MINUTES - MARIN LOCAL AGENCY FORMATION COMMISSION

On November 4, 2004, the regular meeting of the Marin Local Agency Formation Commission was held at the San Rafael Council Chambers, 1400 Fifth Avenue, San Rafael. Chairperson Blanchfield called the meeting to order at 7:07 p.m.

### ROLL CALL

Commissioners Present: Susan Adams  
Einar Asbo  
Jeffry Blanchfield  
Dennis J. Rodoni  
Jeffrey Slavitz  
Cliff Waldeck

Absent: Barbara Heller  
Annette Rose

Staff present: Peter Banning, Executive Officer  
Candice Bozzard, Clerk to the Commission  
Evelyn Buchwitz, Assistant Planner

Chairperson Blanchfield welcomed new staff member Evelyn Buchwitz, who will start work on November 22<sup>nd</sup> as the Assistant Planner.

1. **Public Comment** - None

### CONSENT CALENDAR ITEM(S)

2. **Regular Meeting Minutes, September 12, 2004**
3. **Financial Reports - September and October 2004**
4. **Annexation of the Lands of Kopstein, Young & Hartnett to Tiburon Sanitary District (File #1257).**
5. **Annexation of the Lands of Henry to Novato Sanitary District (File #1260).**

Commissioners Adams and Blanchfield commented that the new report format was a helpful supplement to the staff reports for items 4 and 5. Chairman Blanchfield requested that staff add the relevant LAFCO policies to the report format, in addition to the state requirements.

M/S Adams - Slavitz to approve the consent calendar.

Approved unanimously.

### **AGENDA ITEM(S)**

#### **6. Study Session – San Rafael Area Public Agencies and Services:**

The Executive Officer presented the description of service relationships of the public agencies in the San Rafael area that will be included in the San Rafael Area Service Review and Sphere of Influence study. The areas of interest in the northern end of San Rafael will include the Marinwood Community Services District and Lucas Valley area, and the unincorporated communities of Santa Venetia, Los Ranchitos and St. Vincents/Silveira. In southern San Rafael, the unincorporated areas of Bayside Acres, Country Club, Point San Pedro and Bret Harte will be points of interest in the study. Given that a majority of the area is already in the water district's sphere of influence, the boundaries of the Marin Municipal Water District do not appear to be an issue of interest to LAFCO. The two primary sewer agencies included in the study will be the San Rafael Sanitation and the Las Gallinas Valley Sanitary Districts.

The Executive Officer summarized for the Commission that under section 56425 of the Cortese Knox Hertzberg Act, there are four factors to be considered when conducting an update of spheres of influence:

- Factor One - General plans adopted for the area regarding land use;
- Factor Two - Demand for public facilities and services in the area;
- Factor Three - The agencies ability to provide those services; and
- Factor Four - The existence of any social or economic communities of interest relevant to the agency as determined by the Commission.

Commissioner Waldeck asked for background history of the expansion of the City of San Rafael. The Executive Officer responded that maps, along with a brief narration, would be included in the study.

Commissioners Rodoni and Blanchfield inquired about the Central Marin Sanitation Agency (CMSA) and whether it will affect the San Rafael Study. The Executive Officer responded that CMSA is a Joint Powers Agency and is a contractual arrangement between the San Rafael Sanitation District, Sanitary District #1 (Ross Valley), and Sanitary District #2 (Corte Madera) for the operation of a single treatment plant. He stated CMSA's service role would be included in the study.

Commissioner Rodoni inquired whether the issue of Las Gallinas Valley's detachment from Marin Municipal Water District would be covered with the review of the water or sewer agencies. The Executive Officer responded that he had discussed

this alternative with its proponents and had told the proponents that before this issue could be studied, a more complete description of how services would be provided was needed. The plan would have to include a description of what territory would be involved, what water resources were involved, and which water facilities of Marin Municipal Water District would be transferred to North Marin Water District.

## **BUSINESS ITEM(S)**

### **7. Commission's Schedule for December and January:**

The Commission scheduled the Strategic Plan workshop for Friday, January 21, 2004 from 8:30 to 12:30 in the LAFCO conference room. The Commission also discussed the possibility of canceling the January meeting, however no decision was made. The Sphere of Influence committee scheduled their meeting for November 10<sup>th</sup> at 4:00pm at the LAFCO office. The SOI committee and staff will meet with the consultants to discuss the southern Marin sewer alternatives study. The Budget committee will schedule their meeting for the first two weeks of January to consider multi-year budgets and financial implications of outreach activities as outlined in the strategic plan.

## **COMMISSIONER'S REPORT**

Commissioner Adams reported that the Governor had vetoed Senate Bill AB2702, the State Legislation on standards for second unit housing. Commissioner Adams also reported that the Board of Supervisors approved a resolution of application for the extension of sewer service for the Throckmorton Fire Department from the City of Mill Valley and inquired if dual annexation applied. The Executive Officer responded that this proposal is in the preapplication stages for requesting an outside service agreement and that no boundary changes would be made. Therefore the Commission's Dual Annexation Policy would not be applied.

Commissioner Asbo reported that the CALAFCO conference he attended in September was helpful and educational.

## **EXECUTIVE OFFICER'S REPORT**

### **8. Progress Report**

The Executive Officer added to his written report that the consultants for the Southern Marin Sewer Service Alternatives Study were in the process of drafting an Administrative Draft Report. The Executive Officer also reported that the consultants held a workshop on October 28, 2004 to collaborate on the development of the organizational alternatives with the eleven sewer agencies. The workshop revealed

some resistance to discussion of change, despite the new regulatory requirements of the Regional Water Quality Control Board.

**ADJOURNMENT**

M/S Adams - Slavitz to adjourn.

Approved unanimously.

The meeting was adjourned at 8:08 p.m. The next regular LAFCO meeting was scheduled for Thursday, December 9, 2004.

Respectfully submitted,

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PETER V. BANNING, Executive Officer

ATTEST:

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JEFFRY BLANCHFIELD, Chairperson