

DATE: March 3, 2006

TO: Members, Marin Local Agency Formation Commission

FROM: Peter Banning, Executive Officer

SUBJECT: Draft Strategic Plan for 2006

Following the Commission's annual Strategic Plan Retreat on February 3<sup>rd</sup>, staff compiled a record of the meeting and a set of "Key Outcomes" or updated goals and objectives from the day's discussion. From the Key Outcomes document, staff has assembled the attached draft Strategic Plan for the Commission's consideration. Some material from the retreat has been interpreted by staff and is, of course, subject to revision by the Commission.

When staff met with the Budget Committee on February 27<sup>th</sup>, members of the Committee asked staff to draft two additional objectives for consideration by the Commission. First, the Committee asked that staff be directed to re-evaluate the adopted schedule of application fees to compare proposal processing costs with the application fees generated at current rates. Second, the Committee thought that an objective clarifying the intended scope and purpose of the Commission's reserve account would help sustain the effort to accumulate sufficient funds over several years.

Staff has inserted both objectives addressing the Budget Committee's direction in the draft Strategic Plan under Goal 2. "Align the Work Plan and Budget Process with the Strategic Plan."

**Recommendation:** Staff recommends that the Commission review the Draft Strategic Plan for 2006, direct revisions and further identify priorities as needed.

Respectfully submitted,

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Peter Banning  
Executive Officer