

DATE: December 7, 2007

TO: Members, Local Agency Formation Commission
Interested Agencies and Individuals

FROM: Peter Banning, Executive Officer
Evelyn Ellis, Assistant Planner

SUBJECT: Periodic Update – Adopted Spheres of Influence for Cities and
Special Districts in the Novato Area

Background

Under adopted policy and procedure, the Commission re-examines sphere of influence determinations for each local government agency every five years. In implementing the Commission's policy, staff has contacted each agency in the Novato area for information on changes to adopted plans, demand for their services and their ability to provide service.

At the October 11, 2007 meeting, staff presented a periodic update report to assess the adequacy of the selected spheres and make recommendations for reaffirmation and restudy. Of the five agencies under review this year, only the Bel Marin Keys Community Services District presented information indicating a need to restudy the District's boundary. At the meeting, the Commission directed staff to prepare resolutions re-affirming without change the spheres of influence of the agencies under review other than Bel Marin Keys CSD – the City of Novato, Novato Sanitary District, Novato Fire Protection District and North Marin Water District. Draft resolutions for these agencies are attached to this staff report.

Environmental Review

Pursuant to Section 15061 (b)(3) of the State CEQA Guidelines, the Commission finds that the reaffirmations of the spheres of influence of the City of Novato, Novato Sanitary District, Novato Fire Protection District and North Marin Water District are exempt from the provisions of the California Environmental Quality Act because it can be seen with certainty that there is no possibility of physical effects on the environment arising from the re-affirmation of existing spheres of influence.

Recommendations

Staff recommends that the Commission approve the resolutions that reaffirm the spheres of influence of the City of Novato, Novato Sanitary District, Novato Fire Protection District and North Marin Water District.

Recommended actions by resolution are:

1. Approve Draft Resolution 07-33 Reaffirming the Sphere of Influence of the City of Novato;
2. Approve Draft Resolution 07-34 Reaffirming the Sphere of Influence of the Novato Sanitary District;
3. Approve Draft Resolution 07-35 Reaffirming the Sphere of Influence of the Novato Marin Water District (Novato Service Area);
4. Approve Draft Resolution 07-36 Reaffirming the Sphere of Influence of the Novato Fire Protection District;

Respectfully submitted,

Peter Banning, Executive Officer

Evelyn Ellis, Assistant Planner

Attachments:

- A. Draft Resolution 07-33 Reaffirming the Sphere of Influence of the City of Novato
- B. Draft Resolution 07-34 Reaffirming the Sphere of Influence of the Novato Sanitary District
- C. Draft Resolution 07-35 Reaffirming the Sphere of Influence of the Novato Marin Water District (Novato Service Area)
- D. Draft Resolution 07-36 Reaffirming the Sphere of Influence of the Novato Fire Protection District