

**MARIN LAFCO**  
**STRATEGIC PLANNING RETREAT**  
26 January 2007 \* LAFCO Office, San Rafael

**MISSION STATEMENT**

The Marin Local Agency Formation Commission (LAFCO)  
promotes and coordinates the efficient delivery of local governmental services  
and encourages the preservation of open space and agricultural lands.

**THREE-YEAR GOALS**

(not in priority order)

- Carry out AB 2838 mandates and bring Marin LAFCO into compliance with all other applicable laws and regulations
- Align the work plan and budget process with the strategic plan
- Increase public understanding of LAFCO mandates and functions
- Exchange information and partner with other LAFCOs and other peer organizations to improve efficiency in LAFCO's work
- Address other major municipal service and planning issues that affect LAFCO's mandate

## **2007 OBJECTIVES**

**GOAL: CARRY OUT AB 2838 MANDATES AND BRING MARIN LAFCO INTO COMPLIANCE WITH ALL OTHER APPLICABLE LAWS AND REGULATIONS**

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### **STRATEGIC OBJECTIVES:**

1. By January 1, 2008, the Executive Officer will update spheres of influence and conduct service reviews for Ross Valley cities and special districts, west Marin special districts, Marin water service agencies, and the Marin Healthcare District.
2. By September 1, 2007, the Policy Committee will review adopted Policies, Procedures and Guidelines and incorporate recent changes to applicable laws.
3. By August 2007, the Commission will review the adopted SOIs from the 2001 studies and identify potential changes requiring further study.
4. On an ongoing basis, the Executive Officer and the Commissioners will be actively involved in land use and planning discussions with other agencies and organizations.

**GOAL: ALIGN THE WORK PLAN AND BUDGET PROCESS WITH  
THE STRATEGIC PLAN**

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**STRATEGIC OBJECTIVES:**

1. On an ongoing basis, the Executive Officer will align the work plan and budget process with the strategic plan to reinforce accountability and cost efficiency, including anticipating changes in workload.
2. By June 15, 2007, the Commission will discuss and define the anticipated changes in workload, such as more involvement in potential consolidations or other broader activities, to consider the budget implications.

**GOAL: INCREASE PUBLIC UNDERSTANDING OF LAFCO  
MANDATES AND FUNCTIONS**

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**STRATEGIC OBJECTIVES:**

1. On an ongoing basis, the Executive Officer and Commissioners will attend meetings and conduct informational presentations to public agencies and special districts throughout Marin County.
2. On an ongoing basis, the Executive Officer and the Commissioners will expand LAFCO informational briefings to a broader group of elected officials and other boards and councils in order to provide good communication and outreach to new elected officials.
3. On an ongoing basis, LAFCO staff and Commissioners will convene meetings in any community where major boundary changes are contemplated.
4. On an ongoing basis, LAFCO staff will continue to investigate administrative or communication tools that may be useful in furthering Commission objectives.

**GOAL: EXCHANGE INFORMATION AND PARTNER WITH OTHER  
LAFCOS AND OTHER PEER ORGANIZATIONS TO IMPROVE  
EFFICIENCY IN LAFCO'S WORK**

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**STRATEGIC OBJECTIVES:**

1. On an ongoing basis, the Executive Officer will attend staff meetings of Bay Area LAFCOs and other regional meetings to exchange information and explore partnerships on pertinent topics such as their interaction with COGs.
2. By June 2007, the Executive Officer and the Commission will discuss and define Marin LAFCO's role on subregional planning issues and the linkage to LAFCO's core mandate.
3. By May, 2007 the Executive Officer will research volunteering as a guest speaker at the annual Marin Special District Association Forum.

**GOAL: ADDRESS OTHER MAJOR MUNICIPAL SERVICES AND  
PLANNING ISSUES THAT AFFECT LAFCO'S MANDATE**

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**STRATEGIC OBJECTIVES:**

1. On an ongoing basis, the Executive Officer and Commissioners will attend meetings that discuss Countywide issues, such as housing, land use, transportation, fire and related policy issues. It is important to get LAFCO "to the table" and offer a LAFCO perspective in critical land use deliberations to allow decision-makers to think through organizational and boundary implications of land use.

## NEXT STEPS/FOLLOW-UP PROCESS

<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>
March 2, 2007	Commission Clerk	Distribute the retreat record to those unable to attend.
By the March 8, 2007 Commission meeting	Commission members and staff	Read the retreat record.
Monthly	Commission and Executive Officer	Review progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	LAFCO Staff	Distribute the monthly Strategic Plan Monitoring Report.
January 2008	Commission and Staff members	Attend Strategic Planning Retreat for a more thorough review of progress on the goals and objectives. Set objectives for the next year.